

**LEVINGTON AND STRATTON HALL PARISH COUNCIL**  
**NOTICE & AGENDA OF PARISH COUNCIL MEETING TO BE HELD ON**  
**Monday, 3<sup>rd</sup> March 2025**

**AT 7.15 PM IN THE VILLAGE HALL LEVINGTON**

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**PRE THE FORMAL MEETING OF THE PARISH COUNCIL**

- COUNTY COUNCILLOR'S REPORT
- DISTRICT COUNCILLOR'S REPORT
- VILLAGE FORUM (Comments on agenda items only)

**FORMAL MEETING OF THE PARISH COUNCIL**

1. APOLOGIES FOR ABSENCE
2. CODE OF CONDUCT & DECLARATIONS OF INTEREST
3. TO SIGN AS A CORRECT RECORD THE MINUTES OF MEETING OF 13<sup>TH</sup> JANUARY 2025
4. MATTERS TO REPORT FROM THE LATEST MINUTES (not covered elsewhere on the agenda)
5. FINANCE
  - a. Income  
None
  - b. Expenditure

Mrs A J Buggs Salary and Expenses January and February 2025	£841.34
Searle Newsletters	£114.00
Levington VH PC Meetings+WR	£725.00
Louise Overbury Dog Bags	£16.39
Helen Kingston-Ross WR Refreshments	£44.45
Searle Newsletters	£150.00
  - c. Bank Balances

Current Account as at 31 <sup>st</sup> January 2025	£24,548.29
Deposit Account as at 31 <sup>st</sup> January 2025	£9,073.76
  - d. To note the reduction in cost for the gov.uk domain
  - e. To discuss appointment of Internal Auditor 2024/2025
6. TO DISCUSS AND AGREE THE FORMAT OF THE ANNUAL PARISH MEETING 2025
7. TO DISCUSS AND AGREE THE CELEBRATION ARRANGEMENTS TO MARK VE DAY 80 - 8TH MAY 2025
8. TO AGREE THE NEXT PRIORITY ITEM IN THE 4-YEAR PLAN AND CONSIDER WHETHER TO INCLUDE 20 MPH SPEED LIMITS
9. ADOPTION OF POLICIES AND PROCEDURES 2024/2025
  - a. RISK ASSESSMENT
  - b. STANDING ORDERS
  - c. FINANCIAL REGULATIONS
  - d. CODE OF CONDUCT
  - e. MISSION STATEMENT
10. TO DISCUSS TRICKER'S WOOD, PILOT'S WAY AND CHURCH FIELD

**11. TO DISCUSS CREATING A COMMUNITY HUB FROM APRIL 2025**

**12. TO DISCUSS AND AGREE LITTER PICKING**

**13. DEVOLUTION UPDATE**

**14. PLANNING**

- a. **General – Updated Planning List for March 2025**
- b. **DC/25/0161/TPO 1no. Horse chestnut (T5 on Order) - Crown reduce by 30% in height and crown width High Trees, Bridge Road, Levington, Ipswich, Suffolk IP10 0LZ**  
PC Comments – No objection.

**15. CORRESPONDENCE**

**16. REPORTS FROM COUNCILLORS**

- a. **Church Field Warden**  
Report from Cllr Derek Dickerson
- b. **Village Hall**  
Report Cllr John Parrish
- c. **Sir Robert Hitcham’s Almshouses**  
Report from the Almshouses Trustee
- d. **Public Transport**  
Report by Marian Rose
- e. **Footpaths**  
Report by Cllr John Parrish
- f. **SALC**  
No report.
- g. **Port Liaison Group**  
Report by Cllr Derek Dickerson/Cllr John Parrish
- h. **Police/SNT/ASB**  
No report.
- i. **ESPA**  
Vacancy
- j. **Tricker’s Wood**  
Report from Cllr Ann Wignall  
Please refer to agenda item 11,

**17. DATE OF NEXT MEETING**

**TUESDAY, 13TH MAY 2025 (ANNUAL PARISH COUNCIL MEETING)**

**WEDNESDAY, 21ST MAY 2025 (ANNUAL PARISH MEETING)**

**18. VILLAGE FORUM (an opportunity to raise items not necessarily on this agenda)**

Angie Buggs  
Clerk to the Parish Council  
March 2025

***THE PUBLIC AND PRESS ARE WELCOME***