

**LEVINGTON AND STRATTON HALL PARISH COUNCIL**  
**NOTICE & AGENDA OF ANNUAL PARISH COUNCIL MEETING TO BE HELD ON**  
**Monday, 20<sup>th</sup> May 2024**

**AT 7.15 PM IN THE VILLAGE HALL LEVINGTON**

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**PRE THE FORMAL MEETING OF THE PARISH COUNCIL**

- COUNTY COUNCILLOR'S REPORT
- DISTRICT COUNCILLOR'S REPORT
- VILLAGE FORUM (Comments on agenda items only)

**FORMAL MEETING OF THE PARISH COUNCIL**

1. TO ELECT A CHAIRMAN AND RECEIVE HIS/HER ACCEPTANCE OF OFFICE
2. APLOGIES FOR ABSENCE
3. CODE OF CONDUCT & DECLARATIONS OF INTEREST
4. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE 18<sup>TH</sup> AND 25<sup>TH</sup> MARCH 2024
5. MATTERS TO REPORT FROM THE LATEST MINUTES (not covered elsewhere on the agenda)

**27.24 TO DISCUSS THE PARISH COUNCIL DOCUMENTATION WHICH IS STORED IN THE VILLAGE HALL**

David P and David Long have started work on the sorting of the Parish Council documentation stored in the Village Hall. Action: Clerk

6. TO ELECT A VICE CHAIRMAN
7. TO ELECT COMMITTEES, OFFICERS, LEAD COUNCILLORS

**8. FINANCE**

<b>a. Income</b>	
Precept	£6,250.00
<b>b. Expenditure</b>	
HMRC Tax and NI	£190.49
SALC Payroll	£27.00
Tuddenham Press Newsletters	£125.00
Levington Village Hall	£1055.00
Mrs A J Buggs Salary and Expenses March / April 2024	£809.50
SALC Subs	£166.51
Mrs A J Buggs Flag of Peace	£34.80
Helen Kingston-Ross Warm Room	£15.20
<b>c. Bank Balances</b>	
Current Account as at 30 <sup>th</sup> April 2024	£24,429.34
Deposit Account as at 30 <sup>th</sup> April 2024	£8,749.43

**9. TO DISCUSS AND APPROVE THE ANNUAL ACCOUNTS 2023/2024**

**10. TO APPROVE AND SIGN THE AGAR PART 2 – 2023/2024**

- a. Section 1 Internal Control
- b. Section 2 Accounting Statement
- c. Certificate of Exemption

11. TO CONFIRM THAT THE PARISH COUNCIL CONTINUES TO MEET THE GENERAL POWER OF COMPETENCE FOR THE YEAR 2024/2025.
12. TO APPOINT A TRUSTEE TO REPRESENT THE PARISH COUNCIL ON THE SIR ROBERT HITCHAM'S ALMSHOUSES
13. UPDATE ON ARRANGEMENTS FOR THE D-DAY 80 TO COMMEMORATE THE 80TH ANNIVERSARY OF THE D-DAY LANDINGS ON 6TH JUNE 2024
14. TO DISCUSS THE REQUEST FROM A LOCAL RESIDENT TO PLACE DOUBLE YELLOW LINES IN CHURCH LANE
15. TO CONSIDER A REQUEST FROM THE DEFIBRILLATOR GUARDIANS TO PROVIDE SPARE REPLACEMENT DEFIBRILLATOR PACKS

## 16. PLANNING

- a. **General – Updated Planning List for May 2024**
- b. **DC/23/2694/FUL and DC/23/2695/LBC Ship Church Lane Alterations and extensions to provide additional dining and upgraded kitchen facilities and an outdoor seating area and extended parking**  
The Parish Council objected to this Planning Application. ESC: **Approved**
- c. **DC/23/3717/FUL Walk Farm Old Felixstowe Road Change of use of 3no. buildings from agricultural use to Class E use (light industrial/storage) Walk Farm Old Felixstowe Road Stratton Hall Ipswich IP10 OLR**  
The Parish Council objected to this Planning Application. ESC: **Pending**
- d. **DC/24/0619/FUL Orchard House Church Lane Levington Ipswich Suffolk IP10 OLG Single storey rear extension, internal remodelling and new single bay cart lodge to front**  
The Parish Council did not object to this Planning Application. ESC: **Approved**
- e. **DC/23/4699/OUT Land Opposite Seven Hills Roundabout Felixstowe Road Nacton Outline planning application with all matters reserved except access for a Business Park to provide floorspace for Class B2, B8 and E(g) Uses alongside ancillary uses**  
The Parish Council objected to this Planning Application. ESC: **Pending**
- f. **DC/24/0800/FUL 2 Seabridge Cottages Stratton Hall Drift Stratton Hall IP10 OLW – Change of use for a holiday let**  
The Parish Council supported this Planning Application. ESC: **Approved**
- g. **DC/24/0449/FUL Part Land at Foxburrow Farm Waldringfield Road Brightwell – Change of use of land for the storage of 1200 containers including erection of associated fencing**  
The Parish Council objected to this Planning Application. ESC: **Pending**

## 17. CORRESPONDENCE

## 18. REPORTS FROM COUNCILLORS

- a. **Church Field Warden**  
Report from Cllr Derek Dickerson
- b. **Village Hall**  
Report Cllr John Parrish
- c. **Sir Robert Hitcham's Almshouses**  
Report from the Parish Council appointed trustee
- d. **Public Transport**  
Report by Marian Rose
- e. **Footpaths**  
Report by Cllr John Parrish
- f. **Port Liaison Group**  
Report by Cllr Derek Dickerson/Cllr John Parrish
- g. **Police/SNT/ASB**

No report.

**h. ESPA**

Report from Cllr Cate Last

**19. DATE OF NEXT MEETING: MONDAY, 1ST JULY 2024**

**20. VILLAGE FORUM (an opportunity to raise items not necessarily on this agenda)**

Angie Buggs  
Clerk to the Parish Council  
March 2024

***THE PUBLIC AND PRESS ARE WELCOME***